

Memorandum

To: St. Louis County Council
From: Christopher Grahn-Howard, Budget Policy Coordinator
Date: August 15, 2023
RE: ARPA Projects Update

Herein is the July ARPA projects update. As one might expect, there are still challenges and progress. We report the following in working with Deloitte and the County Executive's Office. This format builds on your previous updates.

In some cases, the County team and Deloitte continue to help some of the sub-recipients build the necessary compliance processes, adding to the time for delivery of outcomes. Below is the legislation information and a reminder of the project workflow process and the following progress. These projects are ongoing, and I participate in the weekly update meetings with Deloitte, The County Executives' Office, and the County Counselors' Office.

St. Louis County ARPA Legislation

Legislation	Sponsor	Amount	Recipient	Stage in Workflow
Bill No. 1 109, 2022	Councilmember Days	\$650,000	Food insecurity programs	
Bill No. 1 172, 2022	Councilmembers Dunaway and Clancy	\$800,000	Family Forward	1
Bill No. 1 110, 2022	Chairwoman Webb	\$350,000 \$250,000 \$4,400,000	A Red Circle Rustic Roots Sanctuary Co. Food Insecurity in County	5
Bill No. 1 283, 2022 Ordinance No. 28,608, 2022	Chairwoman Webb	\$25,000 \$25,000	St. Louis Survivor's Legal Support, Inc. JADASA	5
Bill No. 272	Councilmembers Days and Webb	\$500,000	Urban League	4
Bill No. 165	Councilmember Clancy	\$5,593,065	Child Care Aware of Missouri	
Bill No. 111, 2022 Ordinance 28,594	Chairwoman Webb	\$11,000,000	Demolition activities in County	
Bill No. 4 322	Councilmember Trakas	\$18,500,000	South County Strong	

Key Accomplishments

- TPW received responses from Demolition and Revitalization Request for Information
- TPW Demolition and Revitalization RFP Drafted
- Food Security Request for Proposals, Evaluation Criteria, and Project Application finalized and currently under review by County Procurement and Legal
- Subrecipient signing authority contacts confirmed for sub-award agreements in development.

General Updates

- The County is finalizing communication regarding the ARPA SLFRF obligation requirements following determinations made with legal counsel.
- Subrecipient monitoring training is in development for County staff and sub-recipients involved in project implementation, which is held in tandem with the completion of the sub-award agreements.

ARPA Subrecipient Project Updates

- Project Ideation (Step 1)
 1. **FamilyForward:** Sub-recipient board has approved their budget re-forecast and is finalizing their new project entry and project budget documents. These documents are to be sent to Deloitte for Project Form Review.
- Project Scoping (Step 4)
 1. **Beyond Housing:** Deloitte is reviewing procurement documentation requested from Beyond Housing for budgeted capital expenditures already purchased to verify compliance with federal and County requirements. Beyond Housing is seeking a sole source exemption; Deloitte is reviewing whether Beyond Housing can provide enough justification to meet the sole source exemption.
 2. **Urban League:** DHS and Deloitte are currently awaiting the procurement documentation requested from Urban League of its primary contractor relationship for capital expenditures already spent to verify compliance with federal and County requirements.
- Project Revision (Step 5)
 1. **A Red Circle:** Sub-recipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, to develop the sub-award agreement and inform the sub-recipient of training content. Sub-recipient met with Deloitte and DHS to broadly discuss procurement instructions for budgeted equipment expenditures.
 2. **Refuge + Restoration:** The sub-recipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, to develop the sub-award agreement and inform the sub-recipient of training content.
 3. **St. Louis Survivor's Fund:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, to develop the sub-award agreement and inform the sub-recipient of training content.
 4. **Child Care Aware:** Subrecipient has completed a detailed budget to break down cumulative costs into their respective line items. The detailed budget was reviewed, by the County, third-party legal counsel, and Deloitte to develop sub-recipient obligation requirements guidance to be communicated to the sub-recipient.
 5. **JADASA:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, in order to develop the sub-award agreement and inform the sub-recipient of training content.
 6. **Rustic Roots Sanctuary:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, to develop the sub-award agreement. Sub-recipient is awaiting further instruction to procure budgeted equipment expenses.

ARPA County Department Project Updates

- TPW Demolition and Revitalization
 1. TPW has received responses from the Demolition and Revitalization RFI. TPW aims to publish an RFP in early September, following information received in response to the RFI.
 2. TPW has expanded its windshield assessments across the County to increase the number of properties eligible for the County's demolition process. This information is continually updated in TPW's vacant and abandoned properties [mapping tool](#).

- DHS Food Security
 1. Deloitte finalized the RFP and scoring criteria, and the RFP is currently with the County Procurement and Legal teams for their final review.
- South County Strong Plan
 1. Sewage/Stormwater Improvements: No updates since last month.
 - June Update: TPW Staff negotiated a Task Order with the on-call consultant, Crawford, Murphy, and Tilly (CMT), to prepare a design-build solicitation package to provide proposers with the necessary data to create their proposals. The solicitation package includes site surveys, preliminary environmental assessment, existing conditions' modeling, existing utilities' catalog, and other necessary elements. The consultant is preparing solicitation documentation for advertisement. The cost of these services is estimated at \$700,000. The Department is submitting a request to increase the contract ceiling and utilize ARPA funds for these services. After completing the solicitation package, the Department plans to advertise for a design-build team to design and construct improvements.
 2. Economic Development Funds: No updates since last month -
 - June Update: Deloitte has conducted an eligibility assessment for an aquatic center, sent an inventory of projects carried out by other jurisdictions that fall within this eligible expenditure category, and is awaiting feedback.

Meeting Log (7/1-7/31)

Date	Meeting	Participants
7/11	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
7/12	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
7/18	Internal Demolition Meeting	TPW, Deloitte, County Exec
7/25	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
7/25	Subrecipient Obligation Discussion	Deloitte, County Exec
7/26	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH

Project Design Workflow



*SIRA forms are the sub-recipient risk assessment forms they must complete for the County to understand better the sub-recipients' experience and capabilities to manage the grant funds to be awarded successfully. It helps the County estimate the level of risk and effort they need to stay on top of the sub-recipients.

*The windshield assessments are quick assessments from the exterior to see whether a property is abandoned or looks damaged enough to request an inspection. This is also how they can identify abandoned properties to add to the mapping tool. TPW inspections are external and internal to assess whether the property meets the threshold to enter the demolition phase.