



<b>PETITIONER INFORMATION</b> <input type="checkbox"/> CHECK IF POINT OF CONTACT FOR APPLICATION	<b>PETITIONER REPRESENTATIVE</b> <input type="checkbox"/> CHECK IF POINT OF CONTACT FOR APPLICATION
Petitioner's Name (Please list if more than one)	Representative's Name and Company
Address	Address
City, State, Zip	City, State, Zip
Telephone	Telephone
Email	Email

<b>SUBJECT PROPERTY INFORMATION</b>	
Owner of Record	
Address of Petitioned Parcel	
Locator/Parcel Number(s)	
Area in Acres	
Current Zoning District (including floodplain zoning)	
Current Use	
<b>REQUESTED CHANGE</b>	
Proposed Zoning District (including floodplain zoning)	
Full Description of Proposed Use(s) (attach additional documents as necessary)	

A meeting with Deputy Director, Mel Wilson, is strongly encouraged before a petitioner submits their application. Contact Mel at [MelWilson@stlouiscountymo.gov](mailto:MelWilson@stlouiscountymo.gov) or 314-615-2520.

1. The petitioner must provide the following in **DUPLICATE** (unless otherwise stated) as part of this change of zoning request:
  - a. Petition applications, each with original signatures.
  - b. Legal description of entire parcel or tract of land for which change of zoning is petitioned giving bearings and distances (metes and bounds). Description to be provided to the Department of Planning in Word format and sent to Planning Technician Evelyn Bush at [ebush@stlouiscountymo.gov](mailto:ebush@stlouiscountymo.gov).
  - c. Two (2) copies of a survey of property described in “B” above, signed and sealed by a registered engineer or land surveyor. This shall be drawn to a scale of 50 feet or less to the inch and referenced to point easily located on the ground. It shall show the dimensions (bearings and distances) of property, north point and scale. Surveys may be prepared with available records.
  - d. Provide 8.5”x11” copies of the survey to the Department of Planning and email it to Planning Technician Evelyn Bush at [ebush@stlouiscountymo.gov](mailto:ebush@stlouiscountymo.gov).
2. Filing fees- checks should be made out to the St. Louis County Department of Planning
3. Attach Proof of Ownership acceptable to the Land Use Manager for each property owner signing the application, such as:
  - a. Assessor’s record
  - b. Warranty deed or deed of trust
  - c. Title policy or commitment dated no earlier than 60 days prior to the application dateIf other than owner in fee simple, give start and end date of contract.
4. The petitioner(s) further state(s) they will comply with all the requirements of St. Louis County. WHEREFORE, the petitioner(s) requests for an Ordinance of this County Council changing the zoning of the above described property from the present zoning District to the District heretofore requested.
5. The petitioner(s) further represent(s) and warrants that they have not made any arrangement to pay any commission, gratuity or consideration, directly or indirectly, to any official, employee or appointee of St. Louis County with respect to this application.
6. I (we) hereby certify that (check one):
  - I (we) have a legal interest in the subject site
  
  - I am the duly appointed agent of the petitioner(s)
7. I (we) hereby certify that all information given in this document is true and a statement of fact, as required by Section 1003.300.3(2) Procedure for Amending the Zoning Ordinance of the St. Louis County Zoning Ordinance. Furthermore, I (we) certify that the information in this document and shown on the attached preliminary development plan fully described my (our) complete request.

SIGNATURE:

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(Please type or print name under signature):

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

SEAL:

(SIGNED): \_\_\_\_\_  
(NOTARY PUBLIC)

Notary Public: \_\_\_\_\_ State of  
Missouri

My Commission Expires: \_\_\_\_\_

8. Parties of Interest (fill in as applicable)

Project Engineer: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Developer/Builder: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_