



FIREWORKS DEPARTMENT POLICY

PURPOSE:

The purpose of this policy is to accommodate groups desiring to use fireworks for display by licensed professional companies in St. Louis County Parks.

POLICY:

It is the policy of the St. Louis County Department of Parks and Recreation to provide recreational opportunities while protecting natural resources within the department.

STANDARD FIREWORKS PERMIT PROCEDURES:

1. The licensed fireworks company hired to do the display shall submit a letter of request to the Department of Parks and Recreation. Attention: Special Events Coordinator, 41 S. Central Ave., St. Louis, MO 63105. The letter of request must be submitted sixty (60) days prior to the actual event. The letter must include the following information:


Name of organization	Show Date of Fireworks
Contact Person	Rain Date (if necessary)
Address	Approximate Times of Display*
Work Phone #	Location of Event and Location of Launch
Home Phone #	Size of Shell/Noise Level
Fax #	Length of Show
Name of Licensed Fireworks Company	

*All shows must be completed on or before 10:00 p.m.

2. Currently the Parks Department will consider fireworks events at the following locations; Jefferson Barracks, Cliff Cave, George Winter, Queeny, Simpson, Lower Buder, Laumeier, Faust, Creve Coeur, Sioux Passage, Spanish Lake, Bella Fontaine and McDonnell County Parks.
3. Applications for permits for a fireworks display shall also be filed (by the applicant) with the Director of Transportation and Public Works designee (Public Works Permit Processing Supervisor (314-615-7146) not later than ten (10) business days prior to the date of the proposed fireworks display (per SLCRO 810.030). The Director shall investigate the application, which shall include facts sufficient for the Director to determine if the applicant will meet the requirements set out in Section 801.035, and if the Director finds that the public safety will not be endangered by such display, the Director shall issue said permit.

The Director may promulgate such reasonable rules and regulations governing fireworks displays as the Director deems necessary to ensure public safety and welfare. No permit shall be issued by the Director without approval of the fire protection district for the location at which the display is to occur.

4. The Applicant and the licensed Fireworks Company each shall submit a certificate of insurance naming St. Louis County as additionally insured. The insurance certificate should include property damage in the amount of \$500,000 and personal liability insurance in the amount of not less than 1 million for injury to one person and not less than 2 million to two or more persons in each accident. The certificate must be received at least thirty (30) days prior to the date reserved and must be an original copy.
5. A Special Event Permit will be issued by the Department of Parks and Recreation upon receipt of approval by the Transportation and Public Works Department including a copy of the permit issued by the appropriate fire protection district.
6. Applicants will be required to sign a Letter of Agreement (LOA) indemnifying St Louis County, assuming responsibility for damages incurred and outlining insurance requirements during the event (per current department practices).
7. It shall be unlawful for any person, firm or corporation to sell, possess, offer for sale, expose for sale, give, use, discharge or explode fireworks within St. Louis County except as provided in SLCRO Chapter 810.

Director  _____ Date 8/2/16
Gary D. Bess

Effective Date: 8/1/2016